

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
October 15, 2004

Dear Mayor, Councilmembers, Residents and Employees:

South 154th Street Relocation Project: TTI Contractors, who are constructing the South 154th Street Relocation Project for the Port of Seattle, will be installing a new sanitary sewer main and associated manholes just east of the existing bridge over Miller Creek. The installation is expected to take four working days with the street closed at night and open days. In order to complete the work in a timely and safe manner, a night time closure of South 154th Street is needed between 6:00 P.M. and 6:00 A.M. The work is scheduled to begin October 18 at 6:00 P.M.

VIP Sports Bar Accident: City of SeaTac Fire Department crews responded to a vehicle through the south wall of the VIP Sports Bar on International Boulevard Saturday evening, October 9. Two people were treated for injuries, including the driver and one patron trapped for a short period of time. On Monday morning, October 11, building division staff met the owner of the VIP Sports Bar to discuss options to repair the building. It was found that a 15 foot wide section of the exterior wall had been destroyed by an out of control automobile. The owner was concerned about being closed for business for an extended time. Building division staff inspected the damage and determined that a permit could be issued with a minimum of construction documents. Building staff worked with the owner's contractor and were able to issue a permit to repair the damage that afternoon. As of Thursday, October 14, the new exterior wall was in place and work is continuing on the inside of the building.

South Sound Athletics Conditional Use Permit (CUP): South Sound Athletics has applied for a Conditional Use Permit at the former Glacier High School Site. The applicant proposes to use the gymnasium for a basketball (sport) training facility where specialized basketball instruction will be conducted. The applicant also proposes to use the smaller class rooms adjacent to the gymnasium for specialized weight training and other forms of conditioning and instruction. The public hearing for the CUP is scheduled before the Hearing Examiner on Thursday, October 21. Staff has recommended approval of the CUP with conditions.

City of SeaTac United Way Campaign: The City kicked off the United Way Campaign on October 11 and it will continue until October 27. The goal is to raise \$4500 from individual

pledges, bake sales, and a raffle. All the proceeds go to specific organizations or the general safety net fund which assists those in the community who need assistance with food, shelter, and other vital needs.

Highline SeaTac Botanical Garden: The Highline SeaTac Botanical Garden was featured in the Northwest Weekend section of the Seattle Times on October 7, 2004 as a "South King County gem" and a great local garden to visit. The article provided a brief history of the garden and detailed partnerships with the City, Port, and other garden organizations such as the King County Iris Society and Puget Sound Daylily Club. Features of the garden, location, hours, and contacts for the garden were provided. For more information visit www.highlinegarden.org

Peanut Butter & Jelly (PB&J) Program – Summer 2004: At noon on Wednesdays from July 7 through August 25 the City of SeaTac provided supplies of peanut butter, jelly, and bread for children on the school lunch program. The Fire Explorer Scouts, under the direction of Battalion Chief John Madson, delivered and distributed a total of 418 sets of PB&J and bread to the low income housing areas at Garden Villa and Windsor Heights Apartments. Supplies were also delivered to the North SeaTac Park Community Center. In addition, the Scouts distributed children's books to these sites – 100 provided by the PB&J program and 100 donated by Book World. We would like to thank Book World for their donation and support, along with Gai's Bakery for their assistance with this program. City Code Enforcement Officer Barbara Canfield assisted with some of the delivery dates and her help and support are appreciated.

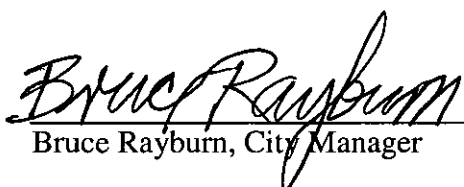
Fire Department News: Crews responded to a travel trailer that was fully engulfed in flames near a residence on South 172nd Street on Sunday, October 10. The occupied travel trailer was destroyed and the cause was electrical overheating.

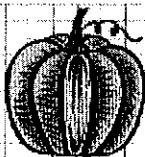
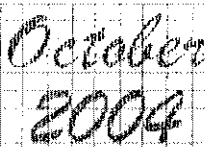
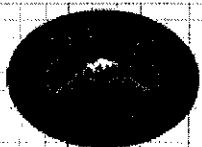




Assistant Fire Chief Brian Wiwel participated in joint training with other King County agencies on Weapons of Mass Destruction (WMD) at the Highline Water District. Additionally, this gave the City and Fire Department an opportunity to interact with our community partners.

- October Calendar
- Agendas:

Council Budget Workshop VI	10/19/04
Senior Citizen Advisory Committee	10/21/04
- Minutes:

Hotel/Motel Tax Advisory Committee	9/9/04
Administration and Finance Committee	10/12/04
Public Safety and Justice Committee	10/12/04
- Council Actions from Regular Council Meeting October 12, 2004.


Bruce Rayburn, City Manager

  						
 October  2004 						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Council Budget Workshop IV 1pm (Exec Conf RM 109)	6	7	8 SWKC Chamber Lunch 11:30am (Gordy's Steak and BBQ Smokehouse)	9 Recycling Collection Event 9am (Tyee High School)
10	11 Volunteer Appreciation Luncheon 11:30am (Holiday Inn) Civil Svs Com 3:30pm (Cancelled) PC 5:30pm (CC RM 105) Human Svs Adv Com 6pm (Riverton RM 128)	12 Council Budget Workshop V 10am (Exec Conf RM 109) A&F 2pm (Airport Conf RM 345) PS&J 3:30pm (Airport Conf RM 345) SS 5pm (CC RM 105)/RCM 6:30pm (CC RM 105)	13 Joint STEP Hotel/Motel Mtg 10am (CC RM 105) & Hotel/Motel Mtg 11am (CC RM 105) Human Rel Adv Com 6pm (CC RM 105)	14 LUP 4pm (Airport Conf RM 345)	15	16
17	18	19 Council Budget Workshop VI 1pm (Executive Conf RM 109)	20	21 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 6pm (CC RM 105)	22	23 Yard Debris Collection Event 9am (Tyee High School)
24	25 PC 5:30pm (CC RM 105) Human Svs Adv Com 6pm (Riverton RM 128)	26 T&PW 3pm (Airport Conf RM 345) SS 5pm (CC RM 105)/RCM 6:30pm (CC RM 105)	27	28	29	30
31 Halloween 						

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 10/14/2004

*Council Chambers are accessible to persons with disabilities
 equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

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**CITY OF SEATAC COUNCIL
2005 BUDGET WORKSHOP VI
October 19, 2004
1:00 - 4:00 p.m. – Conference Room 109**

AGENDA

Preliminary 2005 Budget



Senior Citizen Advisory Committee

MEETING AGENDA

October 21, 2004
10:00 a.m.

North SeaTac Park Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Jon Ancell, Chair; Bill Blazer, Nina Nelson, Della Schmitz, Darleene Thompson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

10:00 A.M. - Call to order. Approval of Minutes dated September 16, 2004.

10:05 A.M. - Senior Center Update

10:30 A.M. - SeaTac Senior Café Update and Upcoming Special Events

10:40 A.M. – Plans for Holiday Bazaar: November 6

10:55 A.M. - Trip Policy Review

11:30 A.M. - New Business

11:40 A.M. – Old Business

11:50 A.M. - Adjournment

City of SeaTac

Hotel/Motel Tax Advisory Committee Meeting

September 9, 2004

Meeting Notes

Hotel-Motel Present: Councilmember Joe Brennan Chair, Bryan Collins, Tom Dantzler, Cathy Heiberg, Sam Uchello

Absent: Roger McCracken, Mike Mann

Others Present: Lisa Pacini (SSVS)

Meeting Duration: 11:30 a.m. – 12:10 p.m.

Staff Coordinators: Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Approve August 11, 2004 Meeting Notes	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:
	2. SSVS Program Update – Lisa Pacini	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <i>Lisa highlighted SSVS' recent activities:</i> <ul style="list-style-type: none">• Website optimization continues to net excellent results. August website visitors showed a 200% increase from the previous year.• Received verbal confirmation that SSVS has been awarded the 2006 Senior Softball World Championship, in addition to the 2005 Western Division Championship.• Working with Starfire Sports to secure opportunity to facilitate all their tournament hotel leads.• Continuing to focus on group travel, with tangible results in room night reservations.

	3. 2005 Hotel-Motel Budget Planning – All	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none">• <i>The Committee reviewed projected 2005 revenues and expenditures.</i>• <i>Hoteliers expect to see a 3-4 percent increase in Hotel/Motel revenues in 2005.</i>• <i>There was discussion over the probable location of the proposed City Entry signage. The sign is likely to be installed along S. 188th St, near the Runway Tavern.</i> <p><i>The budget was unanimously approved with the understanding that each non-city, non-contract applicant will be subject to the Committee's specific, subsequent approval.</i></p>
	4. Next Meeting	<i>October 13, 11 a.m.</i>

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City Council Committee Meeting Administration & Finance

These minutes are scheduled to be approved at the October 26, 2004 Regular Council Meeting

Tuesday, October 12, 2004

2:00 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair
Don DeHan
Gene Fisher

Commence: 2:00 p.m.

Adjourn: 3:20 p.m.

Staff Coordinator: Mike McCarty, Finance and Systems Director

Topic	Disposition
1. Position Vacancy Review Board (PVRB) Recommendations - (Steve Mahaffey)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/12/04 SS</u></p> <p><i>Human Resources Director Steve Mahaffey reported that the Position Vacancy Review Board had met recently and is presenting a recommendation to the A&F Committee to replace the Recreation Attendant position vacancy at the North SeaTac Park Community Center due to the resignation of Nesha Thomas. Mr. Mahaffey summarized the duties of this position and noted its importance in providing service to the customers that use the Community Center. He also indicated this position is funded in the 2004 Budget. The A&F Committee concurs with the recommendation as presented.</i></p>
2. Contract with the Law Firm of Stirbis & Sadler for In-Custody Jail Public Defense Services - (Mary Pederson)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/26/04 SS</u></p> <p><i>Court Administrator Mary Pederson reported the City has contracted with the law firm of Stirbis & Sadler for these services for the past five years, and the</i></p>

<p>2. Contract with the Law Firm of Stirbis & Sadler for In-Custody Jail Public Defense Services - (Mary Pederson) - (cont.)</p>	<p><i>contract expires at the end of 2004. Ms. Pederson noted this contract provides public defense services for defendants at jail video hearings, reducing the need and cost of jail transports to the court. The new contract would expire at the end of 2005, but would automatically renew each year with mutual consent of the two parties. The contract would also raise the monthly compensation for these services from the current \$1,200 to \$1,300.</i></p>
<p>3. Contract with Alliance One for Collection Agency Services in Connection with the Municipal Court - (Mary Pederson)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/26/04 SS</u> . </p> <p><i>Ms. Pederson reported the City has used Alliance One for Municipal Court collection services since 2002, and indicated they desire to modify the contract to reduce the collection fee from 24% to 19% on any new accounts assigned to them. Ms. Pederson noted this change will no effect on the City, as the collection fees are paid by the defendant. The proposed contact also clarifies the fees charged by Alliance One for payment plans established for defendant's to pay their fines.</i></p>
<p>4. Senior Center Addition Budget and Request to Increase Dollar Limit Requiring Council Approval for Construction Contracts on Senior Center Addition from \$5,000 to \$50,000 - (Pat Patterson)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/26/04 SS</u> . </p> <p><i>Facilities Director Pat Patterson reported that staff continues to work on a final budget for the Senior Center project, and is requesting the limit for Council approval on construction contracts be raised from \$5,000 to \$50,000 for this particular project. Mr. Patterson cited the delays caused during the City Hall renovation project due to the requirement that every contact over \$5,000 needed Council approval to proceed, and believes this action would expedite the construction process. Council will be updated on a weekly basis of ongoing bids and contractor selection.</i></p>
<p>5. Government Access TV Reader Board Status Report - (Craig Ward)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/12/04 SS</u> . </p> <p><i>Assistant City Manager Craig Ward distributed a summary of the results of a</i></p>

	<p><i>recent Request for Proposals for cable casting equipment that would be used to provide a reader board for distributing information to viewers of the government access cable TV station in the City of SeaTac. Mr. Ward noted a local vendor, Advanced Broadcast Solutions, submitted the low bid. The request for purchase of this equipment, which also includes a 20% contingency, is on the \$5,000 - \$25,000 list of purchase requests for Council consideration at the October 12, 2004 Study Session.</i></p>
<p>6. New Chapter to the Municipal Code Related to Public Records and Disclosure - (Julie Elsensohn)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>11/9/04 SS</u> . </p> <p><i>Senior Assistant City Attorney Julie Elsensohn distributed copies of an agenda bill for a proposed Ordinance that creates a new section in the SeaTac Municipal Code related to public records and disclosure. Ms. Elsensohn indicated that State law requires the City to maintain and make available a current index of the City's public records unless the City adopts findings and issues a formal order specifying the reasons why maintaining such an index is unduly burdensome. The City currently does not maintain such an index nor has the City issued or published a formal order specifying why such index is not maintained. The proposed Ordinance sets forth findings and issues an order declaring why maintaining such an index is unduly burdensome.</i></p>
<p>7. Draft Comcast Franchise Extension - (Craig Ward)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/12/04 SS</u> . </p> <p><i>Mr. Ward distributed copies of a proposed Ordinance that would grant Comcast a five year extension to the non-exclusive cable television franchise they have with the City. Mr. Ward again noted there is a \$5,000-\$25,000 purchase request for Council consideration at the October 12th Study Session for the equipment necessary to provide a reader board for distributing information to viewers of the government access cable TV station in the City of SeaTac, noting this will be paid for with a twenty-five cents (\$0.25) per subscriber per month pass through capital contribution Comcast would collect and remit to the City in accordance with the terms of the proposed franchise extension. Terry Davis from Comcast summarized salient points regarding the proposed franchise extension.</i></p>

<p>8. Discussion of Funding Alternatives for Fire Facilities and Staffing - (Bob Meyer/Mike McCarty)</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to _____.</p> <p><i>Fire Chief Bob Meyer reported the City will be meeting with the City's bond counsel on October 13th to discuss public vote alternatives available to fund new fire facilities and staffing. Chief Meyer also noted he has met with a consultant that has assisted other jurisdictions in conducting bond measure campaigns in the past. Projected costs have been discussed with Facilities Director Pat Patterson and architect Dave Clark, and the estimate is approximately \$6.6 million not including any necessary property acquisitions. Chief Meyer indicated this issue will be taken to the full Council sometime before the end of the year.</i></p>
<p>9. Next Meeting</p>	<p>November 9, 2004 at 2:00 p.m.</p>

PS & J COMMITTEE MEETING MINUTES

Tuesday October 12, 2004

These Minutes are scheduled to be approved by Council at the 10/26//04 Council Meeting

Members Present: Councilmember Gene Fisher, Chair
Councilmember Joe Brennan
Councilmember Terry Anderson

Guest: Councilmember Don DeHan
Councilmember Ralph Shape

City Staff Present:	Bruce Rayburn, City Manager	Brian Wiwel, Assistant Fire Chief
	Scott Somers, Police Chief	Mary Ann Cromwell, Admin. Asst.
	Greg Dymerski, Police Captain	Mary Pederson, Court Administrator
	Mark Johnsen, Assistant City Attorney	FF Rich Knight
	Dale Schroeder, Public Works Director	FF Chuck Walle
	Tom Phillips, Building Official	FF Earl Bush

Staff Coordinator: Bob Meyer, Fire Chief

Starting Time: 3:30 P.M.

Adjourned Time: 5:00 P.M.

Items:

1. Discussion of Funding Alternatives For Fire Facilities & Staffing: Bob Meyer, Fire Chief

Discussion: Fire Chief will be meeting with the City's Bond Council on Oct. 13th in regard to tax impacts, etc. Also has met with Consultant Doug Hurley in regard to procedure and process of a bond levy. Chief Meyer and Pat Patterson have discussed the stations with Dave Clarke. The projected cost is 6.6 million without property acquisition as indicated by Chief Meyer; that will add to the costing.

Action: Committee requested Fire Chief to stay on track and at November meeting discuss hard facts and costs. Will take issue to Council prior to end of December 2004.

2. Discussion on Allowing 5-Story Wood Frame Construction Structures: By: Tom Phillips, Building Official

Discussion: Discussed options in regard to an ordinance to allow 5-story wood frame structures. Fire Chief is opposed to this concept. Performance Based Design models were discussed as an alternative. Councilmember Fisher discussed the need to have definitive guidelines in the codes.

Action: Meet with LUP.

3. Agenda Bill 2462 Penalties for Stop Work Order and Unsafe Buildings: By: Tom Phillips, Building Official

Discussion: Discussed Ordinance adoption relating to Stop Work Orders and Unsafe to Occupy Orders to make violations of such orders a criminal offense and authorize the issuance of stop work orders for all technical violations.

Action: Will be presented at 10-12-04 Study Session and LUP meeting on October 14, 2004.

**4. Contract With Law Firm of Stirbis and Sadler for In-Custody Jail Public Defense Services:
By: Mary Pederson, Court Administrator**

Discussion: Discussed this is a renewal of existing contract with law firm of Stirbis and Sadler for in-custody jail public defense services.

Action: Committee authorized City Manager to enter into contract with above law firm.

5. Local Law Enforcement Block Grant: By Scott Somers, Police Chief

Discussion: Grant would require a city match of approximately \$1,200. This grant would fund equipment such as tasers, etc.

Action: Present to Council Study Session 10-12-04.

6. Motorized Scooters and Hazards: By Scott Somers, Police Chief

Discussion: Presented the various types of scooters and hazards of injury and noise.

Action: Present at future PS&J meeting.

Next Meeting: November 9, 2004
3:30 P.M.

Close of Meeting: 5:00 p.m.

City of SeaTac Council Actions October 12, 2004

The following Council Actions were taken at the October 12, 2004 Regular Council Meeting:

Agenda Bill #2467; Ordinance #04-1015 granting a Five-year Extension to Comcast's Non-exclusive Cable Television Franchise and authorizing a Local Government Access Capital Equipment Fee *was adopted October 12, 2004 and becomes effective November 11, 2004.*

Agenda Bill #2472; Motion amending the acceptance of 2004 Local Law Enforcement Block Grant (LLEBG) Funds *was carried and became effective October 12, 2004.*

Agenda Bill #2462; Ordinance 04-1016 amending Section 1.15.025 of the SeaTac Municipal Code, and adding new Sections 13.100.110 and 13.100.120 relating to Unsafe to Occupy Orders to make violations of such orders a criminal offense, and to authorize the issuance of Stop Work Orders for all Technical Code violations *was adopted October 12, 2004 and becomes effective November 11, 2004.*